



The Insurance Authority (IA) is the independent statutory body whose principal function is to regulate and supervise the Hong Kong insurance industry to promote its stable development and to protect existing and potential policy holders.

We are looking for talents who share the same vision to join us!

IA now invites applications for the following position:

Assistant Manager (Policy and Legislation)

The scope of work of the Policy and Legislation Division covers the following:

- Develop regulatory policies and requirements for the insurance sector
- Develop and co-ordinate proposals to promote the competitiveness and sustainable development of the insurance industry
- Collaborate with standard-setting bodies and fellow regulators, both local and overseas
- Participate in international standard setting bodies
- Engage industry and other stakeholders on policy issues concerning the insurance industry

Reporting to the Senior Manager (Section Head), Policy and Legislation, the Assistant Manager will assume some of the following, depending on the posting:

Key Responsibilities

- Conduct research and benchmarking studies on issues concerning the insurance industry and regulatory regimes in Hong Kong and other jurisdictions
- Analyse data related to insurance market performance, trends, and regulatory impact and prepare qualitative reports to inform policy decisions and public communications
- Assist in drafting guidelines on insurance supervision
- Provide support for developing policy and legislative proposals
- Prepare reports, statistics, analyses findings and recommendations for internal and external communications
- Assist in liaising with industry stakeholders and other financial regulators
- Other duties as assigned by senior management to facilitate the administration of the statutory functions of IA

Requirements

- A Bachelor's degree or professional qualification in finance, economics, insurance, law, accounting, or related disciplines.
- Minimum 3 years' relevant work experience in accountancy, banking, insurance, compliance, financial services or regulatory fields
- Knowledge of the local regulatory requirements, insurance products, industry practices and market dynamics of the insurance business
- Knowledge of medical insurance sector, or work experience in a local or overseas insurance regulatory agency will be preferable
- Strong analytical, interpersonal and communication skills
- Strong command of written and spoken English and Chinese.
- Independent and ability to work in a team in a collaborative environment

Remuneration Package

A competitive remuneration package commensurate with the successful candidate's experience and qualifications will be offered.

Application

Review of the applications will start as soon as possible and continue until the post is filled. Interested applicants may send a letter of application quoting the reference number in the heading, together with a full resume stating current and expected salaries by clicking "[Apply](#)".

The Insurance Authority is an equal opportunities employer. Applicants not invited for an interview within 2 months from the closing date may assume their applications unsuccessful. Applications may be considered for other suitable positions within IA. All applications will be handled in strict confidence and the information collected will only be used for recruitment purposes. All information on non-shortlisted applicants will be destroyed after 6 months from the close of applications.

