



香港專業保險經紀協會

PROFESSIONAL INSURANCE BROKERS ASSOCIATION

Ref. No : MEMO/020/2017
To : All Members and Chief Executives
From : Jase Yiu – Chief Administrative Executive
Date : 31 March 2017
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Dear all,

Re: Verification of Academic Certificates Issued by Mainland Education Institutes [For (I) New Applicants, and (II) Current Registrants]

We write further updates to our memo (MEMO/014/2017) of 24 February 2017.

(I) New applicants of Chief Executives and Technical Representatives

Two methods are acceptable for verification of academic certificates issued by mainland education institutes:

(1) A copy of verification report on an academic certificate issued by the China Higher Education Student Information and Career Center (“CHESICC”, 全國高等學校學生信息諮詢與就業指導中心) in the PRC (Please refer to our memo of 24 February 2017 for details);

OR

(2) A copy of notarial certificate (公證書) issued by an admitted notarial institution (公證處) in accordance with the Notarization Law of the PRC for certifying the authenticity of the academic certificate, together with the required confirmation by the Ministry of Foreign Affairs of the PRC (“MFA”, 中華人民共和國外交部) or its authorized institution (See Notes below).

(II) Current Chief Executives and Technical Representatives

For current CE/TRs who relied on a mainland academic qualification for compliance with the minimum educational requirement when applying for registration with PIBA, they will be required to make relevant declarations in the renewal form for the year 2017/2018 and submit the verification report or notarial certificate specified in (I) above for verification purpose.

Those CE/TRs who fail to do so will not be eligible to renew their registrations for the year 2017/2018. In this connection, the CE/TRs concerned are strongly advised to get prepared for the required verification or notarization as early as possible to ensure the renewal can be done smoothly. (Note: Membership renewal is usually conducted from May to June each year.)

Should you have any queries, please contact our Alice Lam at 3421 2234 or Joere Cheung at 3421 2941.

Best Regards,

Jase Yiu
Chief Administrative Executive
JY/jc

Notes:

According to Article 25 of the Notarization Law of the PRC, an application for notarization should be filed with a notarial institution of the place where the education institute concerned is located.

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