



香港專業保險經紀協會  
PROFESSIONAL INSURANCE BROKERS ASSOCIATION

Ref. No : MEMO/014/2017  
To : All Members and Chief Executives  
From : Jase Yiu – Chief Administrative Executive  
Date : 24 February 2017  
Page(s) : 6

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Dear all,

**Re: Verification of Academic Certificates Issued by Mainland Education Institutes**

In view of the use of forged academic certificates issued by mainland education institutes for registration as our insurance brokers occasionally reviewed, we shall put in place the following measures in our vetting procedures **with effect from 1 March 2017:**

Any applicant who intends to rely on a mainland academic qualification for registration as a Chief Executive or Technical Representative is required to furnish us, along with submission of application, with a copy of verification report (samples enclosed) issued by:

- China Higher Education Student Information and Career Center (CHESICC) (全國高等學校學生信息諮詢與就業指導中心) in the PRC (Notes enclosed), which is designated by the Ministry of Education (教育部) for verification of qualification in the PRC.

Application must be made by the applicant through:

- (1) Online application at the China Higher-education Student Information (CHSI) website (學信網) ([www.chsi.com.cn/](http://www.chsi.com.cn/)); or
- (2) Paper application submitted through local agencies specified at the CHSI website.

Should you have any queries, please contact our Alice Lam at 3421 2234 or Joere Cheung at 3421 2941.

Best Regards,

  
Jase Yiu  
Chief Administrative Executive

JY/jc

Encl.

註冊有限公司 Incorporated with Limited Liability

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電話 Tel: (852) 2869 8515 傳真 Fax: (852) 2770 2372 網址 Website: [www.piba.org.hk](http://www.piba.org.hk) 電郵 E-mail: [info@piba.org.hk](mailto:info@piba.org.hk)

## **Notes on Application Procedures**

### **General Information**

1. The China Higher-education Student Information (CHSI) website (學信網) (www.chsi.com.cn/) is maintained by China Higher Education Student Information and Career Center (CHESICC) (全國高等學校學生信息諮詢與就業指導中心) in the PRC, which is designated by the Ministry of Education (教育部) for verification of qualification in the PRC.
2. Verification services (upon application) cover:
  - (1) Secondary education qualification (including 高中 and 中專); and
  - (2) Higher education qualification.
3. Application for verification must be made by the applicant through:
  - (1) Online application (It may require 5 to 20 days, and RMB 95-150 for verification of each certificate); or
  - (2) Paper application submitted through local agencies (It may require 2 months, and RMB 350 for verification of each certificate).
4. After obtaining a verification report issued by CHESICC, authenticity of certificate can be verified online by inputting verification report number and details of academic certificate.
5. For further details or enquiry, please refer to “常見問題” of the CHSI website or call its hotline at 8610-62166727 or 8610-61139123.

## Basic Steps for Online Application for a CHESICC Verification Report

1. Create a CHSI account on the CHSI Account Registration page (<https://account.chsi.com.cn/account/preregister.action?from=archive>).  
(Note: Input all the requisite particulars, including a mainland mobile phone number.)

CHSI 中国高等教育学生信息网 (学信网) 首页 | 联系我们

### 欢迎注册学信网账号 ( CHSI Account Registration )

已有学信网账号 [立即登录](#)

注册成功后可以使用中国研究生招生信息网, 阳光高考, 学信档案, 全国征兵网提供的服务。 ([什么是学信网账号?](#) [了解更多](#))

手机号 ( Mobile ) \* 请输入11位手机号码, 仅支持大陆地区手机号

校验码 ( Security code ) \* [免费获取 \( free acquisition \)](#)

密码 ( Password ) \*

密码确认 ( Password confirm ) \*

姓名 ( Name ) \*

证件类型 ( Type of identification ) \* 居民身份证 ( ID )

证件号码 ( Identification No. ) \*

安全邮箱 \* sohu邮箱无法接收本网邮件, 请使用其他有效邮箱

密保问题1 请选择 \* 答案

密保问题2 请选择 \* 答案

密保问题3 请选择 \* 答案

我已阅读并同意服务条款 ( Accept )

[立即注册 \( Register \)](#) [忘记密码?](#) [忘记用户名?](#)

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2. Apply for a CHESICC verification report by clicking “学历与成绩认证” on the home page (<http://www.chsi.com.cn/>).

The screenshot shows the CHSI website homepage. At the top right, there are links for '首页' (Home), '网站导航' (Site Navigation), '教育网' (Education Network), and 'English'. Below this is the CHSI logo and the title '中国高等教育学生信息网 (学信网)'. Underneath the title is a descriptive line: '教育部指定的学历查询唯一网站、教育部高校招生阳光工程指定网站、全国硕士研究生招生报名和调剂指定网站'. To the right of this is a search bar with '站内搜索' (Internal Search) and '搜索' (Search) buttons. A dark blue navigation bar contains several links: '首页', '学籍查询', '学历查询', '在线验证', '学历与成绩认证' (highlighted with a red box), '图像校对', '学信档案', '高考', '考研', '政法招生', '港澳台招生', '四六级查分', '征兵', '就业', '学职平台', '日本频道', '新职业'. Below the navigation bar is a large banner for '2017年上海、浙江新高考全面实施'. To the right of the banner is a '要闻' (News) section with sub-sections '更多新闻 | 专题汇总' and '电子政务平台'. The '要闻' section contains three main news items: '2016年12月四六级成绩 11月口试成绩查询', '2017年考研初试成绩陆续公布', and '特别提醒 | 新媒体矩阵 | 招聘 | 【学信新闻】'. The '电子政务平台' section contains a list of services: '学籍学历信息管理', '未毕业学生学籍学历管理', '阳光高考信息平台', '中国研究生招生信息网', '高校学生资助信息管理', '全国征兵网', and '政法干警改革试点招生网'.

3. Receive a CHESICC verification report.

(Sample1:中国高等教育学历认证报告)

教育部公告【教学[2004]26号】：“中国高等教育学生信息网”（网址：<http://www.chsi.com.cn>）  
是我国高等教育学历证书查询的唯一网站，“全国高等学校学生信息咨询与就业指导中心”是教育部  
授权开展高等教育学历认证工作的专门机构。

**中国高等教育学历认证报告**

报告编号：5100001  
打印日期：2014-03-31

姓 名：样例  
性 别：女  
出生日期：1983年1月1日  
学历类别：普通  
层 次：本科  
院校名称：中国政法大学  
专业名称：民商法学  
学习形式：普通全日制  
学 制：四年  
入学日期：2002年9月  
毕业日期：2006年7月  
毕 结 业：毕业  
证书编号：11111111111111111111  
以上学历情况属实，专此认证。

  
全国高等学校学生信息咨询  
与就业指导中心

 认证报告在线验证网址：  
<http://www.chsi.com.cn/xlrz/>

## (Sample 2:中国中等教育学历认证报告)

教育部公告【教学[2004]25号】：“中国高等教育学生信息网”（网址：<http://www.chsi.com.cn>）是我国高等教育学历证书查询的唯一网站，“全国高等学校学生信息咨询与就业指导中心”是教育部授权开展高等教育学历认证工作的专门机构。

**中国中等教育学历认证报告**

报告编号：5100001  
打印日期：2014-07-10

姓 名：样例  
性 别：女  
出生日期：1991年01月01日  
院校类别：中等职业技术学校  
院校名称：北京戏曲艺术职业学院  
毕业日期：2008年07月  
学 业：毕业  
证书编号：11111111111

以上学历情况属实，专此认证。

(以下无正文)

教育部  
全国高等学校学生信息咨询与就业指导中心

认证报告在线验证网址：  
<http://www.chsi.com.cn/xlrz/>

