Ref: J338

To

: Authorized Representatives, Members of the HKFI

Non-HKFI Insurers using HKFI's agents registration service

Insurance Agents who have appointed responsible officers/technical representatives

c.c.

: Mr Benjamin Tang, JP, Commissioner of Insurance

Governing Committee, the Hong Kong Federation of Insurers

Ms Queenie Chan, President, General Agents & Managers Association of HK Mr Kelvin Wong, President, Life Underwriters Association of Hong Kong

Mr William Ng, Chairman, the Hong Kong General Insurance Agents Association Ltd

From

: Ivy Au, Insurance Agents Registration Board

Date

: 26 February 2003

Subject : Names used by Registered Persons

The Insurance Agents Registration Board is given to understand that some registered persons are using on their business cards names other than the ones shown on their Hong Kong Identity Cards. The Insurance Agents Registration Board has found this unacceptable. In order to avoid any unnecessary complaints, we hereby request you to inform all of your registered persons that when conducting insurance agency business, they should in all instances use the names shown on their Identity Cards (either in full Chinese or English) and if they wish to use other names on their business cards, they should in any case print on their business cards the names shown on their Identity Cards as well.