

**保險業監理處**

香港金鐘道六十六號  
金鐘道政府合署二十一樓



**OFFICE OF THE COMMISSIONER  
OF INSURANCE**

21st Floor,  
Queensway Government Offices,  
66 Queensway,  
Hong Kong

圖文傳真 Fax: (852) 2869 0252

覆函請註明本處檔號

In reply please quote this ref. **INS/TEC/6/10/12 II**

**5 September 2005**

來函檔號 Your ref.

電話 Tel. **2867 2546**

To : Chief Executives of all authorized insurers  
carrying on general insurance business

Dear Sirs,

**GN 9: Guidance Note on  
Actuarial Review of Insurance Liabilities in respect of  
Employees' Compensation and Motor Insurance Businesses**

We refer to the Guidance Note on Actuarial Review of Insurance Liabilities in respect of Employees' Compensation and Motor Insurance Businesses ("GN9") last revised in November 2003.

As mentioned in our circular letter of 11 March 2005, GN9 was being reviewed to strengthen the actuarial review requirements as a measure to enhance reliability of the actuarial report and promote market discipline in underwriting these two compulsory lines of business. After consultation with The Hong Kong Federation of Insurers and the Actuarial Society of Hong Kong, GN9 has now been amended to introduce the following additional requirements in the actuarial review report :

- (a) A comparison of the actual experience of the insurer with the result of the previous valuation for both premiums liabilities and outstanding claims liabilities and explain any significant difference observed;
- (b) A comparison of the results of the current valuation with those of the previous valuation of the insurer and justify any material changes in the assumptions, methods or conclusions made as well as quantify their financial implications; and

/.....

- (c) Submission of the actuarial review report to the Board of Directors, or the regional headquarters in the case of a branch of an overseas insurer, to ensure its oversight over this important area of insurance operation. In this connection, the actuary shall have access to raise matters arising from such review directly with the Board or regional headquarters.

---

A copy of the [GN9](#) incorporating the above amendments (in paragraphs 2, 24, 25 and 34) is attached herewith. The GN9, as amended, should be complied with in respect of any actuarial review relating to a financial year ending on or after 31 December 2005.

Yours faithfully,

(Richard Yuen)  
Commissioner of Insurance  
(Insurance Authority)

Encl

c.c. The Hong Kong Federation of Insurers  
Actuarial Society of Hong Kong  
Hong Kong Institute of Certified Public Accountants