

Our Ref: INS/TEC/6/45/3

22 September 2025

To : Chief Executives / Responsible Officers of all insurance institutions (“IIs”)¹

Dear Sirs/Madams,

Anti-Money Laundering and Counter-Terrorist Financing Seminars 2025

In order to further increase the insurance practitioners’ awareness and understanding of the regulatory requirements on anti-money laundering and counter-terrorist financing (“AML/CTF”) and recent money laundering/terrorist financing (“ML/TF”) trends, the Insurance Authority will host two sessions of AML/CTF seminar on 27 and 30 October 2025 respectively. The venue for the seminar is the Lecture Theatre of Hong Kong Central Library in Causeway Bay.

The objectives of the seminars are:

- (a) to discuss issues of AML/CTF control and suggest some good practices;
- (b) to discuss the dynamics among core AML/CTF components, their broader business impact, and the risks of inadequate controls from an insurer’s perspective;
- (c) to share money laundering typologies and observations of suspicious transaction reporting (“STR”) in the insurance industry;
- (d) to provide a forum for discussion on matters relating to AML/CTF compliance.

Who should attend

You and representatives from your company (such as Compliance Officers, Money Laundering Reporting Officers, and relevant personnel responsible for overseeing the AML/CTF systems and control measures) are cordially invited to attend the seminars. Each company may nominate **up to 3 representatives**. The seminars, categorized as Type 7 Continuing Professional Development (“CPD”) activities under GL24, are free of charge, and attendees will receive **3 CPD hours** in the "Ethics or Regulations" category.

¹ The definition of IIs should be construed in conjunction with the Guideline on Anti-Money Laundering and Counter-Terrorist Financing (“GL3”), i.e. authorized insurers and reinsurers carrying on long term business, and licensed individual insurance agents, licensed insurance agencies and licensed insurance broker companies carrying on regulated activities in respect of long term business.

Enrolment

Each company should only submit one enrolment form via the following link **on or before 6 October 2025**:

<https://www.ia.org.hk/amlseminarenrolment/>

Seats will be allocated on a first-come, first-served basis to the first nominee on each enrolment form received by the IA by the deadline. Any remaining places will be allocated to the remaining nominees on the same basis. If your preferred seminar session is full, you may be allocated an alternative session subject to availability. Successful nominees will be contacted via email at least one week prior to the seminars.

Please refer to the **Annex** for further details regarding enrolment, programme rundown and speakers of the seminars.

For enquiries:

- Regarding enrolment, please contact Ms Friendly Wong at 3899 9781, or email us at aml@ia.org.hk.
- Regarding other program-related matters, please contact Ms Stephanie Luk at 3899 9758 or Mr. Leo Chan at 3899 9673.

Yours faithfully,

Dickson Chui
Senior Manager
Conduct Supervision Division
Insurance Authority

c.c. The Hong Kong Federation of Insurers
Professional Insurance Brokers Association
The Hong Kong Confederation of Insurance Brokers

Encl.

Annex: Enrolment details and program rundown