

政府總部 禁毒處
香港金鐘道六十六號
金鐘道政府合署高座三十樓



NARCOTICS DIVISION
GOVERNMENT SECRETARIAT
QUEENSWAY GOVERNMENT OFFICES
HIGH BLOCK, 30TH FLOOR,
66 QUEENSWAY
HONG KONG

To Chief Executives of all authorized insurers carrying on long term business

14th July 2006

Dear Sirs,

Anti-Money Laundering Seminar for Insurance Industry

An anti-money laundering seminar will be jointly held by the Narcotics Division, the Office of the Commissioner of Insurance ("OCI") and the Joint Financial Intelligence Unit ("JFIU"), on 7th September 2006, at the Lecture Theatre of the Hong Kong Central Library, Causeway Bay.

The seminar forms part of a series of seminars organized for financial institutions and designated non-financial businesses and professions to raise awareness, enhance knowledge and skills, and discuss matters of common concern relating to anti-money laundering. Your Compliance Officers, Training Managers, Agency Head and Agency Administrators are therefore cordially invited to participate in the seminar. The Commissioner for Narcotics will officiate over the opening of the seminar and speakers will be drawn from the Narcotics Division, OCI and JFIU. Programme of the seminar is attached at Annex A and further details of the seminar can be found at www.nd.gov.hk.

If your representatives are interested in the seminar, please return the duly completed registration form at Annex B (one for each representative) to the OCI, either by email, by fax or by post, on or before 18th August 2006. Owing to the limitation of seating capacity, up to five seats will be reserved for each company on a first-come-first-serve basis. If your representatives return the registration forms before the deadline, they may assume that they are admitted to the seminar unless otherwise advised. Please advise your representatives to bring along their registration forms to the seminar venue to facilitate the registration process. If you have any queries, please feel free to contact Miss Connie Cheng of OCI on 2867 4815 or Ms. Joanne Lin of OCI on 2867 2557 or via iamail@oci.gov.hk.

I look forward to meeting your representatives at the seminar.

Yours faithfully,

(Nelson Cheng)
for Commissioner for Narcotics

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Annex A

Anti-Money Laundering Seminar for Insurance Industry

Date: 7th September 2006
Time: 0900 – 1245 hrs.
Venue: The Lecture Theatre, G/F, Hong Kong Central Library,
Causeway Bay, HK
Language: English

Programme:

0900 - 0915	Registration
0915 – 0930	Opening Address
0930 - 1000	Customer Due Diligence
1000 - 1045	Suspicious Transaction Reporting
1045 - 1115	Break
1115 - 1145	STREAMS in the box
1145 - 1245	Panel Discussion

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Annex B

Registration Form
Anti-Money Laundering Seminar for Insurance Industry

To: Office of the Commissioner of Insurance (Attn: Miss Connie Cheng / Ms Joanne Lin)

Fax : 2869 0252

Email : iamail@oci.gov.hk

Address : 21/F Queensway Government Offices, 66 Queensway, Hong Kong

I will attend the seminar on 7th September 2006.

Name: _____

Post: _____

Company name: _____

Company address: _____

Contact telephone number: _____

Email address: _____

Note:

- Please complete and return this registration form to OCI by 18 August 2006 (Friday)
Late-comers will not be considered.
- Please keep your registration form and bring along to the seminar venue to facilitate the registration process.
- Because of limited seating, each company can only send a maximum of Five representatives.
- The personal data supplied is used for the purposes of facilitating the arrangement and conduct of the captioned seminar. It will be destroyed after the seminar
- For enquiries, please contact Miss Connie Cheng of OCI on 2867 4815 or Ms. Joanne Lin of OCI on 2867 2557 or via iamail@oci.gov.hk.