

The Insurance Authority (IA) is the independent statutory body whose principal function is to regulate and supervise the Hong Kong insurance industry to promote its stable development and to protect existing and potential policy holders.

We are looking for talents who share the same vision to join us!

IA now invites applications for the following position:

Assistant Manager (Policy and Legislation)

Reporting to the Manager, Policy and Legislation, the Assistant Manager will assume the following responsibilities:

Key Responsibilities

- Assist in policy formulation and project coordination in relation to Guangdong-Hong Kong-Macao Greater Bay Area (“GBA”) and other Mainland-related initiatives
- Support the engagement with industry stakeholders and the liaison with government agencies and other financial regulators
- Assist in identifying cross-boundary cooperation opportunities with the Mainland insurance industry to promote and facilitate interconnectivity within the GBA
- Conduct research and analysis on issues concerning the insurance industry and keep track of the latest development trends in the domestic and international markets
- Provide secretarial support for internal and external meetings
- Other duties as assigned by senior management to facilitate the administration of the statutory functions of the IA

Requirements

- A bachelor’s degree in finance, insurance, economics, laws, accounting, public administration or related disciplines
- Minimum 3 years’ relevant experience in insurance, risk management, accountancy/auditing, regulation, compliance, public administration and/or related fields
- Resourceful, with strong analytical and communication skills
- Good command of written and spoken English and Chinese
- Knowledge of the regulatory regime and industry practices relating to the Mainland insurance market is an advantage

Remuneration Package

A competitive remuneration package commensurate with the successful candidate’s experience and qualifications will be offered.

Application

Review of the applications will start as soon as possible and continue until the post is filled. Interested applicants may send a letter of application quoting the reference number in the heading, together with a full resume stating current and expected salaries by clicking "[Apply Now](#)".

The Insurance Authority is an equal opportunities employer. Applicants not invited for an interview within 2 months from the closing date may assume their applications unsuccessful. Applications may be considered for other suitable positions within IA. All applications will be handled in strict confidence and the information collected will only be used for recruitment purposes. All information on non-shortlisted applicants will be destroyed after 6 months from the close of application.

