



The Insurance Authority (IA) is the independent statutory body whose principal function is to regulate and supervise the Hong Kong insurance industry to promote its stable development and to protect existing and potential policy holders.

We are looking for talents who share the same vision to join us!

IA now invites applications for the following position:

Assistant Internal Audit Manager

Reporting to Senior Internal Audit Manager, the incumbent will assume the following:

Key Responsibilities

- Assist in the development of the annual audit plan to align with organizational goals and risks
- Identify key risk areas and evaluate the effectiveness of internal controls
- Conduct audits according to the established schedule, ensuring quality and compliance
- Prepare comprehensive audit reports that include findings and recommendations for submission to senior management and the Audit and Risk Committee
- Perform follow-up actions on audit findings and recommendations
- Co-ordinate and monitor audits conducted by international bodies and external auditors, ensuring seamless communication and adherence to timelines
- Engage with various stakeholders across the organization to promote awareness of robust internal controls and encourage a proactive approach to risk management

Requirements

- Bachelor's degree in relevant discipline, with a professional qualification, such as CPA, CIA, CISA, or equivalent, is preferred
- Minimum 3 years of relevant experience in sizeable organizations, preferably within insurance, financial services or regulatory sectors
- Experience in insurance business or financial services industry, and a solid understanding of insurance legislative and regulatory requirements is preferred
- Proficient in data analytics techniques and their applications
- Strong analytical, interpersonal and communication skills
- Proactive and capable of multi-tasking in a fast-paced environment
- Good command of English and Chinese

Terms of Appointment

A competitive remuneration package commensurate with the successful candidate's experience and qualifications on an 18-month contract will be offered.

Application

Review of the applications will start as soon as possible and continue until the post is filled. Interested applicants may send a letter of application quoting the reference number, together with a full resume stating current and expected salaries by clicking "[Apply](#)".

The Insurance Authority is an equal opportunities employer. Applicants not invited for an interview within 2 months from the closing date may assume their applications unsuccessful. Applications may be considered for other suitable positions within IA. All applications will be handled in strict confidence and the information collected will only be used for recruitment purposes. All information on non-shortlisted applicants will be destroyed after 6 months from the close of applications.

