

The Insurance Authority (IA) is the independent statutory body whose principal function is to regulate and supervise the Hong Kong insurance industry to promote its stable development and to protect existing and potential policy holders.

We are looking for talents who share the same vision to join us!

IA now invites applications for the following position:

Associate Director (Policy & Legislation)

Reporting to the Executive Director, Policy & Legislation, the incumbent will assume the following:

Key Responsibilities

- Lead relevant subject teams in the Policy and Legislation Division in formulating policies promoting sustainable development of the local insurance industry and maintaining Hong Kong's status as a global risk management hub.
- Champion relevant policy initiatives of the IA in strengthening Hong Kong insurance industry's strategic positioning in the national dual circulation strategy and Greater Bay Area development.
- Coordinate policy formulation processes in collaboration with internal and external stakeholders.
- Maintain and develop effective working relationships with Mainland and overseas regulatory bodies and official entities.
- Guide internal policy research and analysis.
- Provide managerial support to senior management to ensure effective operation of the Division.

Requirements

- A bachelor's degree and/or professional qualification in economics, finance, insurance, business administration, or an appropriate field.
- At least 15 years of working experience in government or public bodies.
- A proven track record in public policy formulation, preferably in the area of insurance or financial services, and good general knowledge of local and international developments.
- A proven track record of maintaining working relationship with Mainland and overseas regulatory bodies and official entities.
- Strong commitment to upholding standards and values required of people holding public offices.
- Strong interpersonal and problem-solving skills.
- Proven resources management, people management and leadership skills
- Strong communication skills, both written and spoken, in Chinese and English. Being fluent in Putonghua is an advantage.

Appointment Terms

A competitive remuneration package commensurate with the successful candidate's experience and qualifications on a 3-year contract will be offered.

Application

Review of the applications will start as soon as possible and continue until **5 June 2025**, or until the post is filled. Interested applicants may send a letter of application quoting the reference number in the heading, together with a full resume stating current and expected salaries by clicking "[Apply](#)".

The Insurance Authority is an equal opportunities employer. Applicants not invited for an interview within 2 months from the closing date may assume their applications unsuccessful. Applications may be considered for other suitable positions within IA. All applications will be handled in strict confidence and the information collected will only be used for recruitment purposes. All information on non-shortlisted applicants will be destroyed after 6 months from the close of applications.

